

NOVEMBER 2019

Business Travel Expenses						
PURPOSE / DATES	DESTINATION	TRAVELER	ACCOMMODATIONS	MEALS AND INCIDENTALS	TRANSPORTATION	TOTAL
BOARD MEETING: November 19-21, 2019	OTTAWA, ON	Sanjay Shahani			\$1,091.73	\$1,091.73
		Tracee Smith			\$399.25	\$399.25
ATTENDING BUSINESS FOR ARTS GALA: November 8, 2019	TORONTO, ON	Adrian Burns	\$881.94	\$81.90	\$743.45	\$1,707.29
ATTENDING SHOW AND MEETING WITH DONOR: November 15 to 18, 20019	TORONTO, ON	Adrian Burns	\$440.71		\$135.00	\$575.71
TOTAL			\$1,322.65	\$81.90	\$2,369.43	\$3,773.98

Hospitality Expenses						
NAME	TRANSACTION DATE	PURPOSE	LOCATION	NUMBER OF ATTENDEES	VENDOR	TOTAL
ALL MEMBERS	19/11/2019	DAY 1 BOARD MEETING MEALS	OTTAWA, ON	30	NATIONAL ARTS CENTRE	\$4,058.51
	20/11/2019	DAY 2 BOARD MEETING MEALS	OTTAWA, ON	15	NATIONAL ARTS CENTRE	\$1,219.00
	21/11/2019	DAY 3 BOARD MEETING MEALS	OTTAWA, ON	15	NATIONAL ARTS CENTRE	\$1,201.00
TOTAL						\$6,478.51