

**FEBRUARY 2020**

Business Travel Expenses						
PURPOSE / DATES	LOCATION	TRAVELER	ACCOMMODATIONS	TRANSPORTATION	MEALS AND INCIDENTALS	TOTAL
BOARD MEETING: February 26 - 28, 2020	OTTAWA, ON	Sanjay Shahani		\$699.25		\$699.25
		Tracee Smith		\$157.00		\$157.00
NACO CONCERT AND DONOR EVENT: February 6 - 8, 2020	TORONTO, ON	Adrian Burns	\$916.68	\$1,345.71	\$167.05	\$2,429.44
<b>TOTAL</b>			<b>\$916.68</b>	<b>\$2,201.96</b>	<b>\$167.05</b>	<b>\$3,285.69</b>

Hospitality Expenses						
Description	DATE	PURPOSE	LOCATION	NUMBER OF ATTENDEES	VENDOR	AMOUNT
ALL MEMBERS	26/02/2020	STRATEGIC PLANNING MEETING	OTTAWA, ON	12	NATIONAL ARTS CENTRE	\$302.00
	27/02/2020	MEETING NAC BOARD OF DIRECTORS	OTTAWA, ON	35	NATIONAL ARTS CENTRE	\$4,961.72
BURNS, ADRIAN	15/11/2019	HOSTING A DONOR AT SHOW INTERMISSION	OTTAWA, ON	2	NAC INTERMISSION BAR	\$15.93
	25/11/2019	CULTIVATION MEETING WITH DONOR	CALGARY, AB	2	DONNA MAC	\$70.04
	30/11/2019	CULTIVATION MEETING WITH DONOR	CALGARY, AB	2	CALGARY GOLF & COUNTRY CLUB	\$33.76
		BRUNCH WITH A SPONSOR	CALGARY, AB	3	CALGARY GOLF & COUNTRY CLUB	\$66.20
	12/12/2019	HOSTING DONORS FOR THE NACO HOLIDAY HITS	OTTAWA, ON	4	1 ELGIN	\$102.06
	13/12/2019	BUSINESS LUNCH WITH BOARD MEMBER	OTTAWA, ON	2	1 ELGIN	\$52.20
	16/12/2019	HOSTING A DONOR BEFORE THE TENORS CONCERT	OTTAWA, ON	2	1 ELGIN	\$56.92
	30/01/2020	DONOR CULTIVATION DINNER	TORONTO, ON	3	RITZ CARLETON	\$264.39
	07/02/2020	HOSTING DONORS FOR DINNER PRE-NEVERENDING STORY	OTTAWA, ON	2	1 ELGIN	\$80.10
	12/02/2020	MEETING WITH CONSULTANT FROM GOWLINGS	OTTAWA, ON	2	1 ELGIN	\$59.40
	14/02/2020	HOSTING A DONOR BEFORE THE GOODYEAR CELLO CONCERT	OTTAWA, ON	4	1 ELGIN	\$261.00
	20/02/2020	HOSTING DONOR FOR "ANIMALS OF DISTINCTION" WORLD PREMIERE	OTTAWA, ON	2	1 ELGIN	\$24.30
<b>TOTAL</b>						<b>\$6,350.02</b>