NATIONAL ARTS CENTRE
CENTRE NATIONAL DES ARTS
Canada is our stage. Le Canada en scène.

**NOVEMBER 2019**

## Business Travel Expenses

| NAME | DEPARTURE DATE | RETURN DATE | LOCATION | PURPOSE | ACCOMMODATIONS | MEALS & INCIDENTALS | TRANSPORTATION | Total |
|---|---|---|---|---|---|---|---|---|
| DEACON, CHRISTOPHER | 04/11/19 | 04/11/19 | TORONTO, ON | MEETINGS WITH ARTS INDUSTRY | | | **$649.24** | **$649.24** |
| | 06/11/19 | 08/11/19 | MILWAUKEE | PACC CONFERENCE | **$514.87** | **$139.37** | **$825.25** | **$1,479.49** |
| | 14/11/19 | 16/11/19 | QUEBEC CITY, QC | PERFORMANCE VIEWING & MEETING WITH ARTS INDUSTRY ORGANIZATION | **$238.00** | **$138.09** | **$381.29** | **$757.38** |
| | 25/11/19 | 26/11/19 | TORONTO, ON | CULTIVATION DONOR | **$508.12** | **$156.10** | **$109.79** | **$774.01** |
| | 02/12/19 | 05/12/19 | BANFF & CALGARY, AB | MEETING WITH ARTS INDUSTRY ORGANIZATIONS | | | **$1,033.66** | **$1,033.66** |
| CLOUTIER, ANNABELLE | 04/11/19 | 04/11/19 | TORONTO, ON | STRATEGIC PLAN CONSULTATIONS | | **$18.01** | **$668.81** | **$686.82** |
| | 26/11/19 | 26/11/19 | TORONTO, ON | BOOK LAUNCH | | **$28.93** | **$696.98** | **$725.91** |
| OTTOSEN, HELLE | 05/11/19 | 07/11/19 | LOUISVILLE, KT | CFO PERFORMING ARTS CONFERENCE | **$761.27** | **$194.68** | **$754.21** | **$1,710.16** |
| **Total** | | | | | **$2,022.26** | **$675.18** | **$5,119.23** | **$7,816.67** |

## Hospitality Expenses

| NAME | DATE | LOCATION | PURPOSE | NUMBER OF ATTENDEES | VENDOR | AMOUNT |
|---|---|---|---|---|---|---|
| DEACON, CHRISTOPHER | 04/11/2019 | TORONTO, ON | COFFEE MEETING WITH STAFF | 2 | ROOSTER COFFEE COMPANY | $19.97 |
| | 05/11/2019 | OTTAWA, ON | MEETING WITH MEMBER OF OTTAWA ARTS COUNCIL | 2 | 1 ELGIN | $37.20 |
| | | TORONTO, ON | LUNCH WITH CANADIAN STAGE | 5 | PUMPERNICKELS CATERING | $121.75 |
| | 18/11/2019 | OTTAWA, ON | STAKEHOLDER CONSULTATION | 2 | EQUATOR COFFEE | $12.73 |
| | 19/11/2019 | OTTAWA, ON | MEETING WITH STAFF | 2 | 1 ELGIN | $10.88 |
| | 20/11/2019 | OTTAWA, ON | MEETING WITH BOARD OF TRUSTEES | 2 | EQUATOR COFFEE | $8.75 |
| | 21/11/2019 | OTTAWA, ON | MEETING WITH BOARD OF TRUSTEES | 2 | EQUATOR COFFEE | $8.75 |
| | 22/11/2019 | OTTAWA, ON | MEETING WITH ENGLISH THEATRE | 5 | EQUATOR COFFEE | $17.35 |
| | 29/11/2019 | OTTAWA, ON | MEETING WITH CONSULTANTS | 3 | EQUATOR COFFEE | $15.67 |
| COLLINS, DEBBIE | 12/11/2019 | OTTAWA, ON | LUNCH MEETING | 3 | 1 ELGIN | $70.20 |
| | 29/11/2019 | OTTAWA, ON | LUNCH MEETING | 5 | 1 ELGIN | $139.50 |
| CLOUTIER, ANNABELLE | 07/11/2019 | OTTAWA, ON | BUSINESS LUNCH | 2 | 1 ELGIN | $44.81 |
| | 22/11/2019 | OTTAWA, ON | LUNCH WITH CANADA COUNCIL | 2 | 1 ELGIN | $41.49 |
| | 26/11/2019 | TORONTO, ON | STRATEGIC PLAN CONSULTATION | 3 | LITTLE ANTHONY'S | $155.20 |
| URIE, SHANNON | 11/11/2019 | LONDON, UK | MEETING WITH ROYAL OPERA HOUSE | 2 | ROYAL OPERA HOUSE | $22.76 |
| | 14/11/2019 | LONDON, UK | COFFEE WITH SOUTHBANK CENTRE | 2 | SPIRITLAND RFH | $10.18 |
| **Total** | | | | | | **$737.19** |