

DECEMBER 2019

Business Travel Expenses

PURPOSE / DATES	DESTINATION	TRAVELER	ACCOMMODATIONS	MEALS AND INCIDENTALS	TRANSPORTATION	TOTAL
BOARD MEETING: November 19-21, 2019	OTTAWA, ON	Eric Fournier	\$620.87			\$620.87
		Sanjay Shahani	\$413.91	\$107.40	\$267.53	\$788.84
		Susan Glass	\$413.91			\$413.91
		Tracee Smith	\$206.96		\$4.15	\$211.11
		John O'Keefe	\$206.95			\$206.95
<b>TOTAL</b>			<b>\$1,862.60</b>	<b>\$107.40</b>	<b>\$271.68</b>	<b>\$2,241.68</b>

Hospitality Expenses

NAME	TRANSACTION DATE	PURPOSE	LOCATION	NUMBER OF ATTENDEES	VENDOR	TOTAL
<b>TOTAL</b>						